



CHELMSFORD PUBLIC LIBRARY

POSITION OPENING

POSTING DATE: 9/15/2026

POSITION: Custodial Assistant Substitute

DEPARTMENT: Chelmsford Public Library

SALARY: \$24.00/hr.

HOURS: Per Diem

Custodial Assistant Substitute – Duties include routine cleaning (wiping tables, vacuuming, cleaning bathrooms, etc.), seasonal work (weeding, shoveling), library specific tasks (setting up tables/chairs, emptying the book return) and general building security (including opening/closing the building.) Candidate must have the ability to interact positively with the public as well as library staff.

Physical demands include - Frequent periods spent standing, walking, bending and lifting of 50+ pounds; Regular periods of time spent outside, requiring exposure to all types of weather conditions.

Requirements - Position requires a high school diploma; training or experience in custodial trades/handyman skills/ cleaning preferred. Applicant must have a valid driver's license and complete a pre-employment physical and drug screen.

How to Apply

Send Town of Chelmsford Employment Application (<https://chelmsfordma.gov/DocumentCenter/View/119>) or resume to Vickie Turcotte, vturcotte@chelmsfordlibrary.org.

The Town of Chelmsford is an EEO/AA Employer.