

# CHELMSFORD PUBLIC LIBRARY

## JOB OPENING

Posting Date: February 7, 2024  
Position: MLS Specialist Substitute  
Department: Reference  
Rate: \$19.4235/hr. (Time and a half for Sundays)  
Hours: as needed  
Starting Date: Position open until filled

### **MLS Specialist Substitute:**

The Chelmsford Public Library is looking for qualified applicants to join our team as a substitute librarian for the Reference Department.

**Duties:** The successful candidate will provide reference services in a busy library with an opportunity for occasional extra hours on Sunday afternoons. If desired, this person may be trained to substitute as a Department Head during week night and weekend shifts.

**Minimum requirements and training:** ALA-accredited Master's in Library Science; 2 years relevant library reference experience, including online searching and tech help; strong customer service skills; current knowledge of library and patron technology trends.

**To Apply:** Please send cover letter and resume to Lesley Kimball, Library Director at [lkimball@chelmsfordlibrary.org](mailto:lkimball@chelmsfordlibrary.org). The Town of Chelmsford is an EEO/AA Employer.